

USC School of Medicine (SOM)-Vendor Fair Policies & Procedures

The USC SOM Conflict of Interest policy includes the following:

*./ "SOM personnel shall neither accept nor use personal gifts (including food) from representatives of ****Industry****, regardless of the nature or dollar value of the gift. " In addition: "Meals or other hospitality funded directly by Industry may not be offered in any facility owned and operated by the SOM."*

The USC SOM has adopted the following policy governing Vendor Fairs:

./ "On-campus vendor fairs intended to showcase Industry products may be permitted if approved by the SOM designated authority, but only in campus areas in which no clinical care is delivered, no clinician training occurs, and in which no research is conducted Such events must comply with all other provisions of this policy. Vendors are not permitted to distribute samples, raffle tickets, or any other gifts to attendees." This policy also prohibits you from offering any type of refreshments at these vendor fairs. This includes vendor fairs sponsored by a third party representing multiple vendors.

The USC SOM, however, greatly appreciates your time and efforts to keep us up-to-date in the latest technologies and instruments. Therefore, if you contact the Office of the Associate Dean for Basic Science and Graduate Studies we are happy to help promote these vendor fairs by arranging a suitable space, as well as light refreshments at our discretion.

Further, nothing in this policy is intended to diminish the value of charitable contributions. Industry wishing to make charitable contributions to the SOM may do so by contacting the SOM Office of Development. Their office has established accounts from such charitable donations to allow us to continue to promote these fairs with space and light refreshments, as well as promote other research endeavors with indications such enrichments are via donations from the Industry source. We want to thank you for your support of our research and educational missions.

For information about setting up a vendor fair please contact:

- ▶ Judy Lawrence, Office of the Associate Dean for Basic Science
Judy.Lawrence@uscmed.sc.edu
803-216-3312

For making charitable donations contact:

- ▶ Susan Butler, Finance / University Foundation
susan.butler@uscmed.sc.edu
803-216-3317
- ▶ The gift should be made payable to the USC Educational Foundation mailed to:
ATTN: Susan Butler
Office of the Dean
USC School of Medicine
Columbia, SC 29208

*****"Industry" means pharmaceutical companies: biotechnology companies: medical device companies: and hospital equipment and supplies companies, as well as the representatives of any of these companies. In addition, it includes other business entities that market or sell research related products, equipment or supplies.**